**European College of Animal Welfare and Behavioural Medicine**

**Subspecialty: Animal Welfare Science, Ethics and Law**

**Application for Examination - Instructions**

* Candidates must notify the Chair of the Credentials & Recertification Subcommittee of their intention to sit the examination and provide evidence of completing the required activities by December 31st of the year prior to sitting the written examination.
* To be eligible to sit the examination, candidates must have their application and e-portfolio approved by the AWSEL Credentials & Recertification Subcommittee.
* Please note that there is a separate fee of €100 (plus a €3.60 PayPal fee) for this credentialing review. Please submit the fee via PayPal on the Resident’s page of the ECAWBM website: <http://www.ecawbm.com/aw-resident-area/> **The credential fee must be paid by December 31 of the year prior to sitting the written examination**.
* If your application is accepted, a non-refundable examination fee will be required to be paid by May 1 of the year of the examination (for new applicants).

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| --- | --- |
| **Applicant Information** | |
| Name |  |
| Title |  |
| Business address |  |
| Email address |  |
| Contact telephone number |  |
| Veterinary education – Degree awarded and date |  |
| Veterinary college/school attended |  |
| Dates attended (from/to) |  |

Please include a copy of your veterinary diploma or licence to practise veterinary medicine within the EU. If you are not a graduate of a school or college of veterinary medicine approved by EAEVE or the RCVS, please provide information regarding your eligibility to practise veterinary medicine within the EU.

Please attach a recent head and shoulders photograph in the space below:

|  |  |
| --- | --- |
| **Primary supervisor** | |
| Name |  |
| Title |  |
| Business address |  |
| Email address |  |
| Contact telephone number |  |
| Signature of primary supervisor |  |
| Date of signature dd/mm/yyyy |  |

**AWSEL Residency Programme**

Please highlight the type of residency programme completed:

Standard Alternative

For Standard AWSEL Residency Programmes, please attach:

* A **Candidate Reference Form** from your Programme Director
* A copy of your Training Programme Certificate, Diploma or letter from the Director
* A brief summary of the postdoctoral research project or thesis abstract and link to published thesis (max. 250 words)

For Alternative Residency Programmes, please attach:

* A **Candidate Reference Form** for each position for which experience credit is claimed
* A brief summary of the postdoctoral research project or thesis abstract and link to published thesis (max. 250 words)
* A brief summary of experiences in AWSEL for each position for which experience credit is claimed (max. 250 words)

**AFFIRMATION AND PRIMARY DIPLOMATE REVIEW SIGNATURES**

**Signature of Applicant**

I hereby apply for eligibility to take the examination to be certified as a Diplomate of the European College of Animal Welfare and Behavioural Medicine (AWSEL). I understand that my application is subject to the terms and provisions of the Constitution and Bylaws and Policy and Procedures of the European College of Animal Welfare and Behavioural Medicine.

If I become certified as a Diplomate, I understand that I will be subject to recertification requirements according to the rules and regulations determined by the College.

I agree to forfeiture of my letter of Board Eligibility and to disqualification from Membership in the event that any statements made herein by me are false or in the event that I have been found to violate the Constitution, Bylaws or rules and regulations given in the Policies and Procedures of the College.

***To the best of my knowledge, all information in this application and attachments is complete and accurate.***

Name of Applicant:

Signature: Date:

**Signature of ECAWBM(AWSEL) Diplomate (Primary Superviser)**

A Diplomate of the European College of Animal Welfare and Behavioural Medicine – Animal Welfare Science, Ethics, and Law (specialist) must sign here. By signing, the Diplomate attests that he or she is acquainted with the candidate AND that he or she has reviewed the application for completeness.

***I acknowledge that I am acquainted with the candidate and have reviewed this application, any attachments, and the e-portfolio for completeness.***

Name of Diplomate:

Signature: Date:

**Application check list:**

* Candidate information and photograph
* Credentialing fee paid
* Copy of veterinary degree (EAEVE approved veterinary college/school) or veterinary licence or equivalent
* Candidate Reference Form(s) (for Alternative Residency Programmes, please include a separate form for each named placement/position)
* A brief summary of the postdoctoral research project or thesis abstract and link to published thesis (max. 250 words)
* For Standard Residency Programmes: a copy of your training programme certificate or diploma or a letter of residency completion from the residency programme director
* For Alternative Residency Programmes: A brief summary of experiences in AWSEL for each position for which experience credit is claimed (max. 250 words each)
* Completed signature page (Resident applicant and Diplomate)
* E-portfolio (must be included as a single file, if the file is too large to send by email please contact the Chair of the AWSEL Credentials & Recertification Subcommittee regarding other options for sending the e-portfolio):
  + Table of contents (front page) – Give the candidate’s name at top
  + Listing of residency schedule and meetings attended (optional)
  + 120 animal welfare cases and ensuing discussions. Cases should be briefly documented in an electronic log. The log should also contain information regarding dates of discussions of cases with supervisors, meetings, webinars, colloquia, etc., attended (e.g., dates, content, number of hours), as well as other workshops, courses, internships, placements, etc., that are relevant to AWSEL speciality training;
  + **70** written case exposures, with a minimum expectation of 15-20 case exposures completed per year for full-time residents, and at least 50% of these involving a real animal(s);
  + **Three** case reports (2000-2500 words, with references);
  + **Two** peer-reviewed papers (as per current requirements); and
  + **Two** presentations/posters at scientific meetings, at least **one** occurring at an ECAWBM-approved College event (as per current requirements).70 written case exposures, with a minimum expectation of 15-20 case exposures completed per year for full-time residents, and at least 50% of these involving a real animal(s);
  + List of Programme Assessment Reports (for applications submitted after February 1, 2020)
  + Appendices – to include full copies of all relevant documents listed above (case exposures, case reports, peer-reviewed publications, pdf of Powerpoint presentations or posters, Programme Assessment Reports arranged chronologically)

**CANDIDATE REFERENCE FORM**

For Alternative Residency Training Programmes (ARTP), a separate copy of this sheet should be prepared for each experience/position/placement named and a full set should accompany the application.

**CANDIDATE:**

**REFERENCE (name, title/position, city, state/region, country):**

1. Relationship to candidate (please highlight all that apply): present employer/supervisor

former employer/supervisor training programme director other, please specify:

2. Indicate the dates during which you oversaw the candidate in the above capacity(ies):

From (mo/yr): To (mo/yr):

3. If you were the candidate’s standard Training Program Director, did the candidate successfully complete the training programme described in the approved ECAWBM(AWSEL) ARTP?

Yes: If No, please explain:

4. Describe the responsibilities and professional experiences of the candidate during the above time period. Please include any teaching or research experience, as well as the species worked with (please limit to a maximum of 300 words).

5. Please add any other comments regarding the candidate’s qualifications for acceptance as a Diplomate of the European College of Animal Welfare and Behavioural Medicine – Animal Welfare Science, Ethics and Law subspecialty.

In my opinion the candidate is ready to sit the examination

**Reference signature of the primary supervising diplomate:** **Date:**

Please return this form to the AWSEL candidate for inclusion in his/her application.