

ECAWBM BOARD MEETING
Friday, October 13th 2017, 14.00-16.42h (CET)
Online GoToMeeting

MINUTES

Participants: Gonçalo da Graça Pereira (GGP), Alessandro Cozzi (AC), Nancy de Briyne (NdB), Valerie Jonckheer-Sheehy, Minutes Secretary (VJS), David Morton (DM), Pat Turner (PVT) and Sagi Denenberg (SD).
SD left at 15:58h CET and PVT left at 16:00h CET.

1. **Call to Order & Welcome (GGP):** GGP called the meeting to order at 14:45.
2. **Approval of the Agenda (ALL):** The agenda was approved by all participants.
3. **Approval of the Minutes of the last meeting (ALL):** The meeting of the last Board meeting were approved.
4. **EBVS matters:**
 - a. **P&P (PVT):** College Board members (CBMs) will review the P&Ps.
 - b. **Five-year report and full AWSEL speciality approval (DM/GGP):** The Five-year report is not due until 2020. Regarding full AWSEL speciality approval, two sets of examinations are necessary before speciality approval.
5. **Sub-specialties (SS) Executive Group (ExGp) Items:**
 - a. **AWSEL (PVT):** PVT gave an update on AWSEL's work and Joint Task Analysis was discussed extensively.
 - b. **BM (SD):** SD had already sent an e-mail update. The BM re-certification concerns which were alleviated. Two members who had not attended the AGM for 3 years in a row when the previous 5 year period was included, but had done so for the past five year certification period. No information was available to know if an acceptable reason had been sent in for that non-attendance. The CB decided to accept their re-certification as an exception, but to emphasise that any dispensation should to be made at the time.
The BM ExGp wanted there to be a congress CB sub-committee as required in the constitution. The CB decided that the President and Vice President will act as the congress committee (instead of just one person) and could have add ad hoc other diplomates to assist them. SD expressed his concerns about this decision given the existing workload of CB members, and now adding more tasks. The CB noted these concerns. It was decided that the College President and Vice-President would represent ECAWBM in the International Congress Organising Committee
6. **Administration:**
 - a. **Storage of documents and communication with members (NdB/GGP):** The possibility of creating a better group document storage area for the College Board was discussed. It will also be written into the P&Ps that

Diplomates who have left the Board should delete all CB material from their personal electronic devices within a certain time-frame.

7. **Financial matters (NdB)**
 - a. Budget: A budget for 3 years.
 - b. The CB should have a Finance Committee as a standing committee of the CB and it advises the CB on financial matters e.g. bursaries, reimbursements.
 - c. Reimbursement policy (ALL): The Treasurer and one other CBM will check all reimbursement claims prior to reimbursement. The reimbursement policy should be reviewed and updated every year by the CB.
 - d. Resident's prize reimbursement; still waiting one claim from BM.
 - e. Bursaries and grants - to define a working group to present a Rule/Conditions/Assessment for candidatures. This will be made by the Finance Committee.
8. **Communication**
 - a. **Social Media network (GGP)** – The CB is looking for a Diplomat to take on this role.
 - b. **Newsblast (DM)** - The first NewsBlast scheduled to be published in January 2018.
9. **Future Congresses:**
 - a. Protocol & deadlines: A new Congress Protocol will be made, together with the other stakeholders, namely ESVCE and AWSELVA.
 - b. Organising Committee: GGP and AC will represent ECAWBM.
 - c. Quality Assessment of Congresses: NdB and PVT will take over this task.
10. **Closing of the meeting:** The meeting was closed by the Chair GGP at 16:42 CET.